



St Anthony's Catholic Primary School

A Voluntary Academy



Dunkery Road, Wythenshawe, Manchester, M22 0NT
Tel: 0161 437 3029, Fax: 0161 436 5953, Email: admin@st-anthonys.manchester.sch.uk

Headteacher: Mrs C P Fox B.Ed., M.Sc., NPQH

03 November 2017

Dear Parents and Carers

IMPORTANT INFORMATION FOR ALL PARENTS AND CARERS

St Anthony's Catholic Primary School has been working hard to improve the attendance of all pupils. It is widely recognised that the educational outcomes and future life chances of children and young people can be significantly impacted upon by periods of absence. Therefore, we want to encourage parents to ensure that their child attends school every day. We do appreciate the fact that a significant number of pupils have excellent attendance and this should be commended.

At St Anthony's Catholic Primary School we fully appreciate that there may be occasions when a pupil's attendance may be affected due to exceptional circumstances. In these cases support and advice will always be available from the school. Unfortunately, despite this support, attendance levels for some pupils continue to fall below the school's expectations of 95%. All attendance is closely monitored by the school and only the Head teacher can authorise any leave of absence during term time.

Attendance Bands

Green 100%-95%

Amber 94.9% - 93.1

Red 93% & below (Your child is close to the category identified by the Department for Education as a **Persistent Absentee.**)

Following the conviction of Jon Platt on 6th April 2017 for failing to secure his child's attendance, parents and carers are advised that any pupil who records unauthorised absence are now duly warned from the date of this letter that they may receive a Penalty Notice or be prosecuted in the Magistrates court. Parents/carers of pupils who arrive late after the registers have closed may also be subject to statutory action. **We would also request parents/carers provide school with medical evidence when absence is related to illness, i.e. A copy of prescriptions or medical/appointment cards from their Manchester GP/Hospital. Failure to provide any evidence may result in unauthorised absence being recorded and statutory action considered by the Local Authority.**

A Penalty Notice will be issued to each parent for each child. The penalty notice incurs a fine of £120 to be paid within 28 days, which is reduced to £60 if paid within the first 21 days. Failure to pay the Penalty Notice may result in legal proceedings being taken against you. Other statutory action may also be considered under the

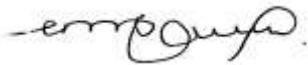
*"Journeying together with Jesus Christ
We learn to love and love to learn"*

Education Act 1996, which may result in you being prosecuted in the Magistrates' Court. If you are found guilty, you will receive a criminal record and may receive a fine of up to £2,500 and/or three months' imprisonment.

If your child is experiencing any problems that may be affecting their attendance or punctuality, then please contact the school on 0161 437 3029 to discuss any support that could be provided to ensure their regular attendance.

Once again thank you for supporting St Anthony's Catholic Primary School in improving attendance, which will ensure that all pupils in school have the opportunity to reach their full potential and improve outcomes for their future.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Mrs C Fox', written in a cursive style.

Mrs C Fox
Headteacher